

FWG 14 meeting (4-7 November 2025) in Belem, Brazil

Visa Guidelines for in-person participants

Please follow the steps below for your visa application when you travel to Brazil for the FWG 14:

1. Confirm Your Eligibility

- Ensure that your registration for FWG 14 or COP30 is confirmed in the UNFCCC Online Registration System (ORS). If you are registered only for the FWG 14 meeting, you will receive a Pre-sessional acknowledgment letter that will indicate FWG 14 on 4-7 November. In case you also register for COP 30, you will receive a separate acknowledgement letter for COP 30. There might be a situation that you will receive 2 acknowledgement letters which are generated and sent automatically by the Online Registration System (ORS) after each registration.

Important: Use Pre-sessional acknowledgment letter (indicating FWG 14 on 4-7 November) for your visa application if you only come for FWG 14 and do not attend COP30. Otherwise, use COP30 Registration Acknowledgement Letter. This approach will help to avoid any confusion when your application will be considered by the Host Country. The Government of Brazil will be able to verify and respond to your visa application faster.

- Verify that your nationality requires a visa to enter Brazil. Please download and [check the following file](#) to verify whether your nationality requires a visa to enter Brazil.

2. Access the COP30 e-Visa Application Portal

- Please first download your Pre-sessional (FWG 14) acknowledgment letter / COP 30 registration acknowledgement letter and then follow the [link to initiate your visa application on COP30 visa application portal](#).
- The acknowledgement letter is required as part of visa application step confirming that you are duly registered for FWG 14 / COP30.

3. Prepare the Required Documents

- Before starting your application, ensure you have the following documents ready:
 - A recent passport-style photograph with a white background (International Civil Aviation Organization (ICAO) standard).
 - A colour copy of the biodata page of your valid passport (ordinary, official/service, laissez-passar, diplomatic or United Nations laissez-passar)
 - A copy of your Pre-sessional / COP30 UNFCCC Acknowledgement Letter.

4. Complete the COP30 e-Visa Application

- Fill out the online application form with accurate and complete information.
- Upload all required documents as attachments.

5. Submit Your Application

- Review all information carefully before submitting.
- Submit the application through the COP30 e-Visa portal.

6. Await Processing

- Processing may take up to ten (10) working days.
- Notifications regarding the status of your application will be sent to the e-mail address provided.

7. Receive Your COP30 e-Visa

- Once approved, your COP30 e-Visa will be sent electronically.
- It is advisable to bring a printed copy of your visa.

8. Entry into Brazil

- Present your COP30 e-Visa along with your passport at immigration control.
- Ensure that your period of stay does not exceed the authorized duration and validity.

Additionally, for more information, please refer to the [Host Country Visa Webpage](#)

Important Notes:

- The COP30 e-Visa is valid until 31 December 2025.
- It permits multiple entries into Brazil during the validity period. Participants under the age of 18 are required to apply for a visa through the standard procedure at Brazilian diplomatic missions or consular posts abroad.

For queries concerning visa arrangements, please contact: visas@unfccc.int